

**Friendship United Methodist Church**  
**Wyoming, OH**  
**Schedule of Fees**  
**Last revision: September 21, 2007**

Friendship United Methodist Church is dedicated to the ministry of Jesus Christ. It is the policy of the church to encourage the use of our facility by the community, non profit service organizations, and our church members. The intention of the schedule of fees is to identify those circumstances where a fee needs to be charged to cover church costs. Included in these costs are: custodial, heating, cooling, lighting, water, insurance, etc.

The established facility use fee schedule is as follows

<u>Type of Use</u>	<u>Frequency</u>	<u>Thomas Hall/ multiple rooms</u>	<u>Individual Classroom</u>
Athletics	Once	\$15/hr	Not applicable (NA)
	Recurring	\$15/hr; \$100/8 hr day	NA
“Service Organizations” – aligned with church ministry (e.g. Boy/Girl Scouts, AA, League of Women Voters, etc.)	Once	Donation Suggested	Donation Suggested
	Recurring	“	“
Private Use - Church Member	Once	“	“
	Recurring	“	“
Private Use – non-church member	Once	\$15/hr	“
	Recurring	\$15/hr; \$100/8 hr day	“
Wedding – see Wedding Planning Booklet for additional details	Facility	\$300	NA
	Custodian	\$75 minimum	NA
	Organist	\$125	NA
	Minister	\$250	NA
	Audio Services	\$50	NA

In all cases, the church is incurring out of pocket costs (heating, cooling lighting, custodial ,etc.) when the building is opened for use.

A donation is suggested to defray the church’s costs for all uses where a specific fee is not charged. Donations should be provided to the church office, with the organization using the facility noted. Checks are payable to “Friendship United Methodist Church”.

The church reserves the right to alter fees based on specific facility use(s) at the discretion of the Pastor or Trustees.

Special circumstances incur additional costs, including uses like:

1. An event is held in Thomas Family Hall on Saturday evening, so the facility must be prepared for Sunday services overnight.
2. An event is held for a large group.
3. A significant event that uses multiple rooms.

Additional Fees may be determined based on actual costs. Some guidance follows:

Custodial Fee:	\$15.00+/hr
	hourly rate determined by time required
Setup Fees	hourly rate determined by time required
Special Request Fee	hourly rate determine by time required
Audio Visual Equipment	\$35/hr. for an operator
	hourly rate determine by time required